

**ROYAL COLLEGE OF EDUCATION AND RESEARCH FOR WOMEN (2023-24)**  
**REPORT ON WORKSHOP ON RESUME AND E-PORTFOLIO**

**Name of Program: WORKSHOP ON RESUME AND E-PORTFOLIO**

**Date: 02/03/2024**

**Venue: Multipurpose room**

**Time: 1.30 a.m. – 2.30 a.m.**

**Coordinator – Prof. Sonal Chavan**

**Objectives:**

- To understand the importance of resumes in the job application process.
- To learn about the essential elements that should be included in a resume to effectively demonstrate strengths and qualities to potential employers.
- To introduce the concept of an E-Portfolio as a modern approach for showcasing academic and professional work.
- To provide participants with valuable insights and knowledge that will help them enhance their job application materials and increase their competitiveness in the job market.

**Reflection:**

Royal College of Education and Research for Women' placement cell organizes the workshop on resume building and E-Portfolio. It was conducted by our alumnus, Ms. Amreen Khan and Ms. Saboora Sidiqii. This workshop enlightened students on the significance of resumes, highlighting elements that should be included to effectively showcase our strengths and qualities, thus increasing our appeal to potential employers. Additionally, the E-portfolio was introduced as a contemporary method for presenting our work via a website, allowing students to exhibit their accomplishments during their B.Ed. course. Overall, this workshop proved to be extremely beneficial and informative for all participants.

**Outcome:**

Students came to know the importance of resume in the job, what are the essential elements in it as well as modern concept of E-portfolio and how to prepare it.

**Feedback of the students:**

Renuka: This workshop helped me to know about the new concept about E - Portfolio

Sara: The workshop helped me to improve my current resume now I got the idea to arrange the information in my resume accordingly

Mariya: Through this workshop I will try building my new E portfolio with the guidance from our alumni.

### Glimpse of the Event:

