

**ROYAL COLLEGE OF COLLEGE OF EDUCATION AND RESEARCH FOR WOMEN**

## **Report on Workshop on Understanding Grievance Redressal Mechanism**

**Date :** 09 /04/2025

**Venue:** Multipurpose Hall

**No. of Participants:** 28

**Coordinator:** Asst. Prof. Shaista shaikh

**Objectives:** The Grievance Redressal Workshop aimed to educate students about the structured mechanisms available for addressing academic, administrative, and personal grievances within the institution. It focused on empowering students with the knowledge of their rights, responsibilities, and the proper channels to express concerns or seek solutions in a respectful and effective manner.

### **Some Key Objectives of the Workshop:**

- To introduce students to the functioning and importance of the Grievance Redressal Cell.
- To highlight the step-by-step procedure to report issues and seek timely resolution.
- To promote a safe, inclusive, and responsive educational environment.
- To encourage open communication and mutual respect between students and faculty.

### **Reflection:**

Grievance Cell of Royal College of Education And Research for Women organised a Workshop on Understanding the Grievance Redressal Mechanism for the students of F.Y.B.Ed. and S.Y.B.Ed. on 9<sup>th</sup> April, 2025. The Facilitator of the Workshop was Asst. Prof. Shaista Shaikh who began the workshop by welcoming the students and introducing the Grievance Redressal Cell. She also oriented about the Functions and Importance of the Cell in building and maintaining a thriving educational community founded upon the mutual respect and tolerance. She also guided the students on the procedure and appropriate way for conveying any grievance or issue that may arise empowering students. She also stressed on the importance of effective and assertive communication. At the end of the workshop, a Feedback Sheet was provided to each students to assess their understanding and learning of the same.

The workshop proved to be a much-needed platform for initiating dialogue around student issues. Asst. Prof. Ms. Shaista Shaikh's engaging and empathetic approach helped students feel heard and supported. It reinforced the college's commitment to transparency, student welfare, and ethical practices.

### **Learning Outcomes:**

- Increased student awareness of their rights and available institutional support systems.
- Improved understanding of how to raise concerns professionally and formally.
- Enhanced student confidence in the Grievance Redressal system.
- Reinforced the importance of accountability at all institutional levels.

### **Student Feedback:**

1. "This session was really eye-opening. I didn't even know there was a formal way to raise our concerns. Now I feel safer and more supported." — Fatima
2. "The process was explained in such a simple and relatable way. It gave us a lot of clarity and trust in the system." — Riya .
3. "Ma'am Shaista was so patient and open to our questions. I feel we finally have someone who will

listen to us without judgment.” — Felishia

**A few Glimpses of the event:**





Coordinator:

*Shaista*

Asst. Prof. Shaista Shaikh



*Judy*  
**PRINCIPAL**  
ROYAL COLLEGE OF EDUCATION AND RESEARCH FOR WOMEN  
Royal College Campus, Penkar Pada,  
Mira Road (E), Dist. Thane- 401 107.

Dr. Judy Grace Andrews  
Principal

